



**APPLICATION FOR CREDIT**

This application for credit will be considered and is approved on the basis of and reliance upon the following information.

TRADING NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POST CODE: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POST CODE: \_\_\_\_\_

*(if different from Business Address)*

ACCOUNTS EMAIL ADDRESS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

PREFERRED METHOD OF RECEIVING TAX INVOICES/STATEMENTS (please circle):  
EMAIL / POST / FAX

TYPE OF BUSINESS: \_\_\_\_\_

COMPANY A.B.N: \_\_\_\_\_ YEARS IN BUSINESS: \_\_\_\_\_

DIRECTORS/PARTNERS/PROPRIETORS FULL NAMES AND ADDRESSES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BANK: \_\_\_\_\_ BRANCH: \_\_\_\_\_

CREDIT LIMIT SOUGHT: \$ \_\_\_\_\_

**CURRENT TRADE REFERENCES**

1. \_\_\_\_\_  
(Company Name) (Contact Person) (Phone No.)

2. \_\_\_\_\_  
(Company Name) (Contact Person) (Phone No.)

3. \_\_\_\_\_  
(Company Name) (Contact Person) (Phone No.)

<b>Name:</b> _____	<b>Signature:</b> _____
<b>Position Held:</b> _____	<b>Date:</b> _____

**VALLEY ENGRAVING**  
**TERMS AND CONDITIONS**

1. Trading terms are STRICTLY NETT 30 DAYS following end of month after the issue date of the relevant invoice.
2. Should the account balance exceed 45 days, credit facilities will be suspended until the account is brought within trading terms.
3. All expenses, costs or disbursements incurred in recovering or attempting to recover any outstanding monies including debt collection fee and solicitors cost will be paid by applicant.
4. Valley Engraving reserves the right to withhold the supply of goods and services at any time without notice to applicant. Applicant will advise Valley Engraving of all material changes in name and or financial status, which may result in the need to complete an additional application for commercial credit.
5. If this application is approved, a fixed credit limit will be determined by Valley Engraving. Should the account exceed this limit, Valley Engraving reserves the right to withhold the supply of goods and services without notice.
6. Any delivery costs incurred by Valley Engraving will be accountable for and charged at cost on invoice.
7. Unless otherwise specified in writing by Valley Engraving the applicant shall take delivery of the goods at the applicant's nominated delivery address. The risk in respect of the goods, other than actual damage caused by Valley Engraving shall pass to the applicant upon such delivery.
8. Should an order be received by Valley Engraving requesting supply on non current pricing terms, Valley Engraving has the right to amend prices, charges and discounts to reflect prevailing pricing terms.
9. Goods returned for credit will not be accepted without prior authorisation from Valley Engraving and then only by our nominated freight company.
10. Applicant acknowledges that Valley Engraving is entitled to presume any person purporting to have the authority to bind the applicant to a contract in relation to goods and services from Valley Engraving has the actual authority they claim.
11. Any dispute or action in relation to these terms and conditions of trading shall be subject to the absolute jurisdiction of the laws of the state of incorporation of Valley Engraving and these terms and conditions of trading shall be binding upon applicant, its successors, executor administrators and permitted assigns and shall incur to the benefit of Valley Engraving and its successors and assigns.
12. I/We agree that VALLEY ENGRAVING may obtain from a credit reporting agency and/or trade creditors, a credit report containing personal information about me/us to assess the credit worthiness of the applicant for the purposes of providing goods on credit.

I/We hereby agree to the above terms and conditions.

Signed: \_\_\_\_\_ Position: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Approved/Declined?

Credit Limit: \$ \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_